



COLLABORATION AND PRODUCTIVITY APPS FOR BUSINESS

Google Workspace

Overview

Everything You Need in One Package

Legacy tools are holding businesses back. According to a recent Gallup poll, 85% of employees are disengaged, individual work is the default, and low-value, repetitive tasks drain valuable time and resources. Google Workspace reimagines how work gets done by empowering teams to be faster, smarter, and more collaborative than ever! With Google Workspace you can:

- Establish a culture of collaboration
- Drive intelligent productivity
- Make institutional knowledge accessible and useful for everyone in your organization
- Allow IT to focus on driving innovation with tools for simple and secure manageability

With secure, intuitive apps built for the cloud, Google Workspace has everything you need to create, connect, and enjoy access and control from anywhere, on any device.



Overview

Connect

Connecting colleagues, wherever they are.



Gmail | Secure business email, and so much more

Calendar | Integrated online calendars designed for teams

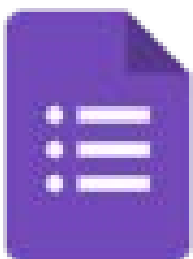
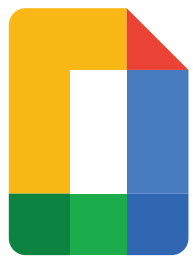
Google Chat | Simplify 1:1 and group messaging

Google Meet | Secure video meetings for teams and businesses

Overview

Create

Everything you need to bring projects to life.



Docs | Word processing for teams

Sheets | Collaborative, smart, secure spreadsheets for fast-moving organizations

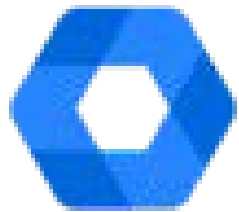
Forms | Easy to create surveys and forms for everyone

Slides | Beautiful presentations created together

Overview

Control

An easy and secure way to manage users, devices, and data.



Admin | Manage Google Workspace for your organization

Vault | Data retention and eDiscovery for Google Workspace

Overview

Access

Stores files and enables easy access.



Drive | Store, access, and share your files in one secure place

Cloud Search | The information you need, right when you need it

Editions

Compare Google Workspace Editions

Google designed Google Workspace editions to meet the needs of individuals, small businesses, and enterprises.



Google Workspace Basic

Gives your professional email address at their company, 30 GB of storage per person, and Google's suite of collaborative business apps-including Gmail, Calendar, Drive, Docs editors, Hangouts and more.



Google Workspace Business

Brings an enhanced office suite with additional features built specifically for the needs of businesses, such as advanced mobile device management and Google Vault.



Google Workspace Enterprise

Delivers a premium office suite that adds advanced controls and features for the most demanding enterprises and organizations.

For more information on how Google Workspace can improve collaboration in your organization and the productivity of your workforce, contact us today.