

# Workflow Solutions

## Easy Scan to Email

**brother**  
at your side

Easy Scan to Email is a convenient, built-in feature within Brother Apps that enables users to send documents to a prepopulated email address without configuring any server details<sup>1</sup>.



Built-in, cloud-based solution ideal for environments that require a simplified workflow for scanning to a preconfigured email address, but do not have email server support.

### Easy Setup

Just store the recipient's email address to send a document without using a computer.

### Custom Address Book

Create up to 10 addresses and select a recipient, or create groups with the push of a button.

### Email Recipient

Send a scanned document to a recipient who is using either a desktop email client or web-based email application.

### Security

Easy Scan to Email ensures security between the Brother cloud server and your mail server using the SSL/TLS protocol. The document is immediately transferred to your mail server, ensuring that the data does not remain on the Brother server.

### Easy Scan to Email Setup

- 1 Save your recipients' email addresses.
- 2 Select Easy Scan to Email on your Brother machine.
- 3 Select Register Account.
- 4 Select the file type such as PDF for multi-page documents.
- 5 Change any scan settings including resolution and scan type.
- 6 Load the document and scan. The selected recipient receives an email attachment.

### Related Solutions

#### Scan to Email

Conveniently send a scanned document directly to an email application on a PC.

#### Scan to Email Server

Easily scan documents to email without a PC. The Brother device communicates directly with a user's email server<sup>2</sup>.

<sup>1</sup> Requires an Internet connection.

<sup>2</sup> Requires mail server support.